

**OFFICIAL MINUTES OF THE REGULAR MEETING OF THE
OTTO-ELDRED BOARD OF EDUCATION**

The regular meeting of the Otto-Eldred Board of Education was held in the Otto-Eldred High School Library, on Tuesday, March 12, 2024, at 6:30 p.m. The meeting was called to order by Board President, Cynthia Murphy.

The meeting began with everyone present saying the Pledge of Allegiance.

PRESENT:

BOARD MEMBERS: Lindsey Anderson, Lance Baker, Lisa Beaver, Robert DeLong, Jeannine Gray, Erikka Henretta, Cynthia Murphy, Nate Rodgers, Jolene Schuessler,

ABSENT: None

ADMINISTRATION: Matthew D. Splain, Superintendent; Nicholas J. LaBella, High School Principal; Lindsay Burns, Director of Student Services/Special Education; Nichole Garthwaite, Elementary Principal; Jodi L. Flexman, Business Manager/Board Secretary

ABSENT: None

FACULTY/STAFF: Katie Jo Barrett, Amy Coffman, Stacy Gould, Erin Jackson, Ricci Jeannerette, Melanie Splain, Amanda Tanner, Brandon Witmer

VISITORS: Abram Austin, Danica Austin, Nick Brown, Kayla Burrows, Chris Davis (PDE), Hailey Farr, Jaidyn Goodman, Cole Palmer, Leah Perry, Alexis Prince, Harley Ramsey, Kristie Ramsey, Zeb Raught, Anna Schuessler, Wanda Stebbins, Mike Brammer (FFA Executive Director)
Mark Muir (Mark Bruns Agency—Nationwide Insurance Representative)
Daniel Shetler (McKean Potter President for PA Farm Bureau)
Melody Shetler (McKean Potter Treasurer for PA Farm Bureau)
Grace Brammer (FFA State Sentinel)
Rebecca Lehman (FFA State Secretary)

REPORTERS: None

Minutes

Motion: It was moved by Lance Baker, seconded by Lisa Beaver, to approve minutes of the regular meeting held on Tuesday, February 13, 2024. All present voted yes.

At this time, Mike Brammer (FFA Executive Director)
 Mark Muir (Mark Bruns Agency—Nationwide Insurance Representative)
 Daniel Shetler (McKean Potter President for PA Farm Bureau)
 Melody Shetler (McKean Potter Treasurer for PA Farm Bureau)
 Grace Brammer (FFA State Sentinel), Rebecca Lehman (FFA State Secretary)
 came forward to present the Golden Owl Award to Brandon Witmer. They noted all
 the work and support that Brandon has provided to the students at Otto-Eldred.

Mr. Splain then relayed that the PARSS organization selects a teacher of the year
 based on nominations. After a conjoined effort from Otto-Eldred staff, this year's
 PARSS Teacher of The Year Award was given to Katie Jo Barrett. She will attend the
 PARSS meeting in April.

At this time, the board provided time for public comment.

Wanda Stebbins spoke as a taxpayer, community member, and substitute teacher in
 the district. She commented that the staff at Otto-Eldred are amazing.

Treasurer's Report

Motion: It was moved by Lance Baker, seconded by
 Erikka Henretta, to approve the treasurer's report
 for February 2024 as presented. All present voted
 yes

Bill List

Motion: It was moved by Lisa Beaver, seconded by
 Lance Baker, to approve the bill list for March 2024
 as presented. All present voted yes.

Cafeteria Report

Motion: It was moved by Lisa Beaver, seconded by
 Robert DeLong, to approve the February 2024
 Cafeteria report. All present voted yes.

The Schedule of Accounts and Athletic Fund reports for February 2024 were
 presented to the Board for their information.

Mr. LaBella shared that Junior mock interviews will be held on March 27th. He and
 Mrs. Jackson have worked together to provide the Juniors with interview experience
 prior to their senior interviews. In addition, three students will participate in Skills
 USA state competition in conjunction with the CTC. (Clara Kusnierz, Garry Strait,
 Richard Wojcik)

Mrs. Garthwaite relayed that the intervention and data meetings are complete. There
 will be a stem night on March 19th. Science training for the teachers will continue
 through the summer.

Mrs. Burns stated that there has not been much change in enrollment, and the cyber enrollments are currently lower than last year. The special education plan is ready for the first read. There will be representatives from other schools coming to observe kindergarten speech and the sensory room.

The following FFA students provided an overview of their activities and trips that they have participated in during this school year - Abram Austin, Danica Austin, Nick Brown, Kayla Burrows, Hailey Farr, Jaidyn Goodman, Alexis Prince, Zeb Raught, Anna Schuessler

Jaidyn Goodman and Anna Schuessler presented a request for their SAE project. This would include raising lambs beginning in the Spring of 2024 and then showing them at the McKean County Fair in August 2024.

Policy Updates

Motion: It was moved by Jeannine Gray, seconded by Lance Baker, to approve the following policies for final approval:

200 Enrollment of Students

202 Eligibility of Nonresident Students

205 Students not of School Age

217 Graduation

254 Educational Opp for Military Children

810 Transportation

All present voted yes.

Personnel

Motion: It was moved by Jeannine Gray, seconded by Lisa Beaver, to approve the addendum to the OESD Custodial Agreement effective through June 30, 2024. All present voted yes.

Personnel

Motion: It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the resignation of Ms. Debra Shaffer, custodian, effective August 1, 2024. All present voted yes.

Personnel

Motion: It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the resignation of Mrs. Mary Kay Templin, School Nurse, effective June 1, 2024. All present voted yes.

Personnel

Motion: It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the resignation of Mrs. Sue Bell, effective May 31, 2024. All present voted yes.

Summer School/Summer Staff

Motion: It was moved by Erikka Henretta, seconded by Nate Rodgers, to approve the Elementary Summer School for grades K-6th. Proposed dates are June 17 – July 18, 2024, Monday – Thursday. All present voted yes.

Summer School/Summer Staff

Motion: It was moved by Erikka Henretta, seconded by Nate Rodgers, to approve Kindergarten Camp for incoming Kindergarten students for two days in August 2024, with a Kindergarten Open House in the evening of a date TBD. All present voted yes.

Summer Remediation

Motion: It was moved by Erikka Henretta, seconded by Nate Rodgers, to approve the High School Summer Remediation (Grades 7-12) including summer PE/Heath. All present voted yes

Summer Maintenance

Motion: It was moved by Erikka Henretta, seconded by Nate Rodgers, to approve hiring two summer custodial staff workers to assist with landscaping, cleaning, and special projects. Pending all receipt of certifications, clearances, and all other necessary documentation. All present voted yes.

Summer Food

Motion: It was moved by Erikka Henretta, seconded by Nate Rodgers, to approve hiring summer food staff for needs over the summer. Pending all receipt of certifications, clearances, and all other necessary documentation. All present voted yes.

Budget Plan

Motion: It was moved by Jeannine Gray, seconded by Erikka Henretta, to approve the rate increases for dental and medical/prescription plans. The medical/prescription premium will increase 6% and the dental premium will increase 30%. All present voted yes.

Scoreboard

Motion: It was moved by Lisa Beaver, seconded by Nate Rodgers, to approve the bid of \$13,880 plus shipping for the new football scoreboard. All present voted yes.

Volunteers

Motion: It was moved by Jeannine Gray, seconded by Erikka Henretta, to approve Anna Schuessler's

and Jaidyn Goodman's SAE project and as volunteers for the FFA program. Pending all receipt of certifications, clearances, and all other necessary documentation. All present voted yes.

Volunteers

Motion: It was moved by Lisa Beaver, seconded by Robert DeLong, to approve the following volunteers:
Track & Field – Jaden Studer
Softball – Amber App
Pending all receipt of certifications, clearances, and all other necessary documentation. All present voted yes. All present voted yes.

Supplemental

Motion: It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the following supplemental positions:
Band Fest 2024 Ticket Taker – Amy Coffman
Band Fest 2024 House Manager – Katie Jo Barrett, Cole Palmer.
All present voted yes.

Occupational Advisory Committee Member Approval

Motion: It was moved by Jeannine Gray, seconded by Lisa Beaver, to approve the following individuals for the committee members for the Agriculture Science Program–Occupational Advisory Committee:
Rob Dickinson Jim Young
Beverley Jones Boyd Fitzsimmons
Chris Beaver Clark Johnson
Dave Stratton Ed Reitler
Jeff Gould Mike Ogilvie
Judy Larson
All present voted yes.

Field Trips

Motion: It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the following field trips:

IU9 Quiz Bowl, Date: 04/05/24, Location: IU9 Smethport or OEHS, Students: 4 Elem, 4 Middle School, Chaperones: 2 (Burkhouse/Daniels), Transportation: District Van, Total Estimated Cost: \$250.08

Penn State University Campus Visit, Date: 04/12/24, Location: State College, Students: 5 (9th-11th gr), Chaperones: 2 (Daniels/Mealy)
Transportation: District Van, Total Estimated Cost:

\$284.50

Culinary and Entrepreneurship Workshop, Date: TBD April 2024, Location: Eddie's on Main, Port Allegany, Students: 8, Chaperones: 2 (Daniels /Mealy), Transportation: District Van, Total Estimated Cost: \$236.48

All present voted yes.

Resolution

Motion: It was moved by Jeannine Gray, seconded by Erikka Henretta, to approve the resolution in support of funding for the HS Roof Restoration and Replacement project through PCED at a 25% match from the district. All present voted yes.

Agreements

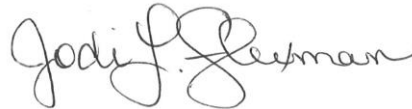
Motion: It was moved by Lisa Beaver, seconded by Nate Rodgers, to approve the 2024-2025 UPB Dual Enrollment agreement. All present voted yes.

Adjournment

Motion: It was moved by Lisa Beaver, seconded by Lance Baker, to adjourn at 7:56 PM and go into executive session. All present voted yes.

The executive session ended at 8:20 PM. No voting action was taken.

Respectfully submitted,



Jodi L. Flexman

Business Manager/Board Secretary