

**OFFICIAL MINUTES OF THE REGULAR MEETING OF THE
OTTO-ELDRED BOARD OF EDUCATION**

The regular meeting of the Otto-Eldred Board of Education was held in the Otto-Eldred Elementary Technology Center Wednesday, April 12, 2023, at 6:30 p.m. The meeting was called to order by Board President, Cynthia Murphy.

The meeting began with everyone present saying the Pledge of Allegiance.

PRESENT:

BOARD MEMBERS: Lance Baker, Lisa Beaver, Robert DeLong, Jeannine Gray, Marlene Lang, Cynthia Murphy, Elizabeth Murphy, Jolene Schuessler, Matthew Windsor

ABSENT: None

ADMINISTRATION: Matthew D. Splain, Superintendent; Nicholas J. LaBella, High School Principal; Lindsay Burns, Director of Student Services/Special Education; Nicole Garthwaite, Elementary Principal; Jodi L. Flexman, Business Manager/Board Secretary

ABSENT: None

FACULTY/STAFF: Brandon Witmer

VISITORS: Addie Bell, Harris Bell, Wanda Stebbins

REPORTERS: None

Minutes

Motion: It was moved by Jeannine Gray, seconded by Lance Baker, to approve minutes of the regular meeting held on Tuesday, March 14, 2023. All present voted yes.

At this time, the board provided time for public comment. Mr. Witmer provided the board with the yearly update on the agriculture program. All the Agriculture students have been extremely busy. They have the ExtravAGanza event on May 9, 2023. The strawberry and strawberry jam fundraiser was a great success. They made 250 jars. They are also planning on raising Tilapia, growing mushrooms, and growing many other vegetables.

Addie Bell updated the board on her projects with the agriculture program. She has grown tomatoes and cucumbers with hydroponics. She is also growing lettuce. She hopes to be able to provide the cafeteria with some of her vegetables.

Treasurer's Report

Motion: It was moved by Jeannine Gray, seconded by Lance Baker, to approve the March 2023 Treasurer's report as presented. All present voted yes.

Bill List

Motion: It was moved by Jeannine Gray, seconded by Lance Baker, to approve the April 2023 bill list as presented. All present voted yes

Capital Bill List

Motion: It was moved by Jeannine Gray, seconded by Lance Baker, to approve the April 2023 Capital Bill List as presented. All present voted yes.

Cafeteria

Motion: It was moved by Jeannine Gray, seconded by Marlene Lang, to approve the March 2023 Cafeteria Report as presented. All present voted yes.

The Schedule of Accounts and Athletic Fund reports for March 2023 were presented to the Board for their information.

Mrs. Garthwaite relayed to the board that the faculty are still working on the mapping Bridges Math Curriculum in professional development. STEM night was well attended and an overall success. The student of the month assemblies are still being held. They are preparing for field day, programs, and field trips.

Mr. LaBella noted that it is a crazy time at the high school with so much going on. All 49 seniors are planning on graduating. He will be keeping an eye on a few. The Senior Award night is Wednesday, May 31, 2023. Fine arts night is Thursday, April 27, 2023. Spring Sports are underway and are very busy.

Mrs. Burns briefly reviewed current enrollment and planned enrollment for next year. She will be attending homeless training in Erie. The PSSA and Keystone rosters are complete, and testing will begin soon.

Mr. Splain shared some information on the PASA Legislative Advocacy Event. He is still waiting for the PCCD School Safety grant. The vape sensors are ready for installation and the bus cameras have been installed.

Mr. Splain provided the board with a brief update on the budget process for next school year.

Compensation

Motion: It was moved by Jeannine Gray, seconded by Lisa Beaver, to approve the recommended summary of the 2023-2024 salary increases for staff. All present voted yes.

Personnel	Motion: It was moved by Elizabeth Murphy, seconded by Lisa Beaver, to approve the resignation of Cheryl Kriner effective June 30, 2023. All present voted yes.
Personnel	Motion: It was moved by Elizabeth Murphy, seconded by Lisa Beaver, to approve Kayla Johnson for the High School Homebound Instructor vacancy. All present voted yes.
Supplemental	Motion: It was moved by Matthew Windsor, seconded by Lisa Beaver, to approve the attached list of supplemental positions for the 2023-2024 school year. All present voted yes, with the exception of Lance Baker and Jeannine Gray who abstained.
Supplemental	Motion: It was moved by Jeannine Gray, seconded by Marlene Lang, to approve the following individuals for the 2022-2023 supplemental positions: Track Event Workers – Brandon Witmer, Kirsten Perry, Ernest Perry, Melanie Splain. All present voted yes.
Seneca Highlands IU9 Operating Budget	Motion: It was moved by Matthew Windsor, seconded by Lisa Beaver, to approve the 2023-2024 Seneca Highlands IU9 Operating Budget. Roll call vote. All in attendance voted yes, with the exception of Cynthia Murphy who abstained.
Summer Employment	Motion: It was moved by Matthew Windsor, seconded by Lance Baker, to approve the following individuals for summer employment: Maintenance: Chad Obenrader, Ethan VanCamp, Riley May (Hourly rate \$10.50) Technology: Doug Minard (Hourly rate \$10.50) Cafeteria: Kim May, Anna Schiesl (Regular working rate) All present voted yes.
May 2023 Board Meeting	Motion: It was moved by Lisa Beaver, seconded by Marlene Lang, to approve the May 2022 School Board Meeting time change to begin at 7:00. All present voted yes.
Field Trips	Motion: It was moved by Elizabeth Murphy, seconded by Marlene Lang to approve the following

field trips:

Career Exploration: Criminal Justice, Date: 04/19/23, Location: Smethport Jail/Courthouse, Students:8, Chaperones: 1 (Jessica Prescott), Transportation: District Van Requested

Career Exploration: Forensics, Date: 04/26/23, Location: Olean Forensic Lab, Students:8, Chaperones: 1 (Jessica Prescott), Transportation: District Van Requested

Special Olympics Track Meet, Date: 05/03/23 or 05/05/23, Location: Bradford Area High School, Students:15, Chaperones: 8, Transportation: Bus Requested

IU9 Elementary Band Fest, Date: 05/12/23, Location: Elk County Catholic HS, St. Marys, PA, Students:7, Chaperones: 1 (Amber DeCorte), Transportation: District Van Requested
All present voted yes.

Amend Agenda

Motion: It was moved by Lisa Beaver, seconded by Lance Baker, to add items to the agenda. All present voted yes.

Sabbatical Request

Motion: It was moved by Matthew Windsor, seconded by Lisa Beaver, to approve Mr. Burris's request for sabbatical leave. All present voted yes.

Field Trip

Motion: It was moved by Jeannine Gray, seconded by Robert DeLong, to approve the 6th grade students to Bradford School District for the Honor Flight Send Off on Friday, April 14, 2023. All present voted yes.

Adjourn

Motion: It was moved by Lance Baker, seconded by Lisa Beaver to adjourn at 7:49. All present voted yes.

Respectfully submitted,



Jodi L. Flexman

Business Manager/Board Secretary