

**OFFICIAL MINUTES OF THE SPECIAL MEETING OF THE
OTTO-ELDRED BOARD OF EDUCATION**

The regular meeting of the Otto-Eldred Board of Education was held in the Otto-Eldred Elementary Tech Center on Tuesday, August 16, 2022, at 6:31 p.m. The meeting was called to order by President, Cynthia Murphy.

The meeting began with everyone present saying the Pledge of Allegiance.

PRESENT:

BOARD MEMBERS: Lance Baker, Lisa Beaver, Robert Delong, Jeannine Gray, Marlene Lang, Cynthia Murphy, Matthew Windsor

ABSENT: Elizabeth Murphy, Jolene Schuessler

ADMINISTRATION: Matthew D. Splain, Superintendent; Nicholas J. LaBella, High School Principal; Lindsay Burns, Director of Student Services/Special Education; Nicole Garthwaite, Elementary Principal; Jodi L. Flexman, Business Manager/Board Secretary

FACULTY/STAFF: Katie Jo Barrett, Brandon Witmer

VISITORS: None

REPORTERS: None

Minutes

Motion: It was moved by Lance Baker, seconded by Jeannine Gray, to approve the minutes of the regular scheduled meeting held on Tuesday, May 10, 2022, Tuesday, June 14, 2022, and the Special Board meeting on July 25, 2022. All present voted yes.

At this time the board provided time for public comment. No public comment was given.

Treasurer's Report

Motion: It was moved by Jeannine Gray, seconded by Matthew Windsor, to approve the June 2022 and July 2022 and treasurer's reports, as presented. All present voted yes.

Bill List

Motion: It was moved by Lisa Beaver, seconded by Lance Baker, to approve the General Fund Bill List for July 2022 and August 2022 as presented. All

present voted yes.

Capital Bill List

Motion: It was moved by Lisa Beaver, seconded by Lance Baker, to approve the Capital Bill List for August 2022 as presented. All present voted yes.

Cafeteria Report

Motion: It was moved by Lisa Beaver, seconded by Matthew Windsor, to approve the June 2022 and July 2022 cafeteria report as presented. All present voted yes.

The schedule of accounts and athletic fund reports for June/July 2022 were presented for informational purposes.

Mrs. Burns updated the Board on the anticipated enrollment numbers for preschool, elementary school, high school, and for cyber students. PSSA and Keystone data was shared with teachers and updated in their CSIU assessment records. Mr. LaBella and Mrs. Jackson are working together on Pathways to Graduation and looking ahead at the under classmen pathways. Mrs. Burns also thanked all the maintenance, cafeteria, and secretarial staff for all their hard work over the summer!

Mr. LaBella briefly reviewed enrollment and noted that there are 22 new enrollments in the CTC program for the 2022-2023 school year. He noted that he will be working with Mrs. Jackson on the Career and College Readiness Standards. The Coaches' and parents' meetings were held on Tuesday, August 2nd. All fall sports have started.

Mr. Splain conversed with the Board about the Health and School Safety funding and the criteria that is required to receive the funding. He also provided an update on the status of all the building's projects.

Health & Safety Plan

Motion: It was moved by Jeannine Gray, seconded by Matthew Windsor, to approve the updates to the Health and Safety plan that is federally required. All present voted yes.

Personnel

Motion: It was moved by Matthew Windsor seconded by Jeannine Gray, to approve the following personnel items:

Resignation of Ms. Regina Gabriel effective 8/8/22.

Agreement with OESD Custodial staff effective 9/1/22 – 8/31/25.

Resignation of Ms. Debbie Bird effective 8/12/22.
All present voted yes.

Personnel

Motion: It was moved by Matthew Windsor, seconded by Marlene Lang, to approve the fulfillment of the remaining vacancies:

Jacob Coffman – Full Time Custodian
 Patti Bell – CTC Part Time Teacher Aide
 Ann Kelley – Elem Part Time Teacher Aide
 Triston Brown – Part Time Technology
 All present voted yes.

Supplemental

Motion: It was moved by Matthew Windsor, seconded by Lisa Beaver, to approve the following supplemental positions for the 2022-2023 school year:

Chad Obenrader, resignation of Assistant Track Coach
 Erin Jackson, resignation of Assistant Cross Country Coach
 Colleen Storer, resignation of Peer Helper Advisor

Erin Jackson – Peer Helper Advisor
 Michelle McNett – Game Manager JV & Jr. High Football, Volleyball
 Stefanie Wolfe – Clock Keeper Jr. High Volleyball
 Megan Sherwood – Mentor for Jessica Clark
 Erin Jackson – Mentor for Amber Sudbrook
 Rachel Burkhouse – Mentor for Michelle McNett
 Kristina Francis – Multiple Staff Coverage
 Jezlyn Barton – Assistant Cross Country Coach
 All present voted yes.

Volunteers

Motion: It was moved by Matthew Windsor, seconded by Lisa Beaver, to approve the following volunteers: Lauren Cousins – Cross Country, Ethan Flexman – Cross Country. All present voted yes.

Substitute Teachers, Para-Educators, Aides, Custodians

Motion: It was moved by Matthew Windsor, seconded by Marlene Lang, to approve the attached list of substitute teachers, para-educators, cafeteria aides, and custodians for the 2022-2023 school year, pending all receipts of clearances and all necessary documentation. All present voted yes.

Substitute Rate

Motion: It was moved by Matthew Windsor, seconded by Marlene Lang, to approve the recommendation to increase the daily substitute

teacher rate to \$115. All present voted ye.

Substitute Nurse

Motion: It was moved by Matthew Windsor, seconded by Marlene Lang, to approve the following: Mrs. Deborah Halsted and Mrs. Jeanette Smith for substitute nurse positions as needed, pending all receipts of clearances and all necessary documentation. All present voted yes.

Bus Drivers

Motion: It was moved by Matthew Windsor, seconded by Marlene Lang, to approve the attached list of Bus Drivers, pending all receipts of clearances and all necessary documentation. All present voted yes

Title IX

Motion: It was moved by Lisa Beaver, seconded by Jeannine Gray, to approve Mr. Nicholas LaBella as the Title IX Coordinator. All present voted yes.

Field Trip

Motion: It was moved by Lisa Beaver, seconded by Lance Baker, to approve the Pitt Bradford Marching Band Observation on 8/16/22. All present voted yes.

Service Agreements

Motion: It was moved by Jeannine Gray, seconded by Lance Baker, to approve the following service agreement: Beacon Light – Custer City 2022-2023 School Year. All present voted yes.

Financial Planning

Motion: It was moved by Matthew Windsor, seconded by Lisa Beaver, to approve the creation of a new School Safety Reserve Fund to be utilized for board-approved school safety activities or personnel. All present voted yes.

Financial Planning

Motion: It was moved by Matthew Windsor, seconded by Marlene Lang, to approve the purchase of a new tractor to be used at the elementary school. Mr. Splain has provided the bid information. All present voted yes

Induction Plan

Motion: It was moved by Lisa Beaver, seconded by Matthew Windsor, to approve the OESD induction plan that has been available for public view since July. All present voted yes.

Adjourn

Motion: It was moved by Lance Baker, seconded by Jeannine Gray, to adjourn at 7:48 into executive session.

Respectfully submitted,

A handwritten signature in black ink that reads "Jodi L. Flexman". The signature is written in a cursive, flowing style with a large initial "J" and "F".

Jodi L. Flexman
Business Manager/Board Secretary