



**Otto-Eldred School District**  
143 R.L. Sweitzer Drive, Duke Center, PA 16729  
(814) 817-1380 opt. 3 Fax (814) 817-4050

Matthew D. Splain, Superintendent  
Jodi L. Flexman, Business Manager  
Lindsay A. Burns, Director of Pupil Services & Spec. Ed.

**Otto-Eldred Elementary School**  
5 N. Bennett St, Eldred, PA 16731  
(814) 817-1380 opt. 1  
Fax (814) 225-4917  
Nichole M. Garthwaite, Principal  
Kera D. Hendershot, School Counselor

**Otto-Eldred Junior Senior High School**  
143 R.L. Sweitzer Dr, Duke Center, PA 16729  
(814) 817-1380 opt. 2  
Fax (814) 817-4050  
Nicholas J. LaBella, Principal  
Erin M. Jackson, School Counselor

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**- 2024-2025 VACANCY NOTICE -**

**Positions:** Elementary - Primary Level Teacher

**Location:** Otto-Eldred Elementary School

**Details:** Applicants must hold a PA Elementary Teaching Certification (PK-4 or K-6). Candidate will provide full-day primary-level instruction focusing on social development, literacy development, and numeracy.

Please contact the Elementary Principal, Mrs. Nichole Garthwaite ([ngarthwaite@ottoeldred.org](mailto:ngarthwaite@ottoeldred.org)) with questions regarding the position.

**Application Deadline:** April 26, 2024, by 3:00 pm

**Position Start Date:** August 2024

**Application packets should contain a PA Standard Teaching Application, Resume/Cover letter, Copy of Clearances, Official Transcripts, Copy of PA Certification, and 3 letters of recommendation. Application packets should be emailed to:**

Office of the Superintendent  
Attention: Mrs. Suzanne Strait  
143 R.L. Sweitzer Drive  
Duke Center, PA 16729  
[sstrait@ottoeldred.org](mailto:sstrait@ottoeldred.org)