

**OFFICIAL MINUTES OF THE REGULAR MEETING OF THE  
OTTO-ELDRED BOARD OF EDUCATION**

The regular meeting of the Otto-Eldred Board of Education was held in the Otto-Eldred Elementary School Technology Center on Tuesday, February 14, 2023, at 6:31 p.m. The meeting was called to order by President, Cynthia Murphy.

The meeting began with everyone present saying the Pledge of Allegiance.

**PRESENT:**

**BOARD MEMBERS:** Lisa Beaver, Robert DeLong, Jeannine Gray, Cynthia Murphy, Elizabeth Murphy, Jolene Schuessler, Matthew Windsor

**ABSENT:** Lance Baker, Marlene Lang

**ADMINISTRATION:** Matthew D. Splain, Superintendent; Nicholas J. LaBella, High School Principal; Lindsay Burns, Director of Student Services/Special Education; Nicole Garthwaite, Elementary Principal; Jodi L. Flexman, Business Manager/Board Secretary

**ABSENT:** None

**FACULTY/STAFF:** Katie Jo Barrett, Ricci Jeannerette, Brandon Witmer

**VISITORS:** Kayla Beaver, Cole Palmer, Zeb Raught

**REPORTERS:** None

**Minutes**

**Motion:** It was moved by Lisa Beaver, seconded by Marlene Lang, to approve minutes of the regular meeting held on Tuesday, January 10, 2023. All present voted yes.

At this time, the Board provided time for public comment. Kayla Beaver and Zeb Raught presented information on the theme and location of the prom.

Jason from Merlin Mind provided the board with information on the devices that have been installed in the classrooms. Otto-Eldred is the only district in Pennsylvania that has the whole district participating.

Marlene Lang arrived at 6:37 pm.

**Treasurers Report**

**Motion:** It was moved by Lisa Beaver, seconded by Marlene Lang to approve the January 2023 Treasurers report as presented. All present voted yes.

**Bill List**

**Motion:** It was moved by Lisa Beaver, seconded by Matthew Windsor, to approve the February 2023 bill list as presented. All present voted yes.

**Cafeteria Report**

**Motion:** It was moved by Jeannine Gray, seconded by Lisa Beaver, to approve the January 2023 cafeteria report as presented. All present voted yes.

The Schedule of Accounts and Athletic Fund reports for January 2023 were presented to the Board for their information.

Mr. Labella reviewed some of the upcoming events and student opportunities with the board. Students will be participating in Regional Choir and Band, Ag week, and numerous athletic events.

Mrs. Garthwaite presented some testing data and explained some changes with Acadience Testing. The elementary students will also be participating in several upcoming events.

Mr. Splain briefly discussed the Fair Funding Case, PreK Counts funding, vape sensors and bus cameras, and potential personnel changes.

The policy updates have been uploaded to the February online board folder for a second reading.

**Agenda Amendment**

**Motion:** It was moved by Jeannine Gray, seconded by Matthew Windsor, to make an amendment to the agenda to add the approval of safety items for purchase. All present voted yes.

**Safety Items**

**Motion:** It was moved by Matthew Windsor, seconded by Lisa Beaver, to approve the purchase of Bus Cameras and Vape Sensors up to the total amount of \$30,000, to be paid for with the Safety Reserve Fund. All present voted yes.

**Policies**

**Motion:** It was moved by Jeannine Gray, seconded by Lisa Beaver, to approve the following policies for final approval:

011 Principles for Governance and Leadership  
200 Enrollment of Students

202 Eligibility of Nonresident Students  
 201 Attendance  
 217 Graduation  
 221 Dress and Grooming  
 233 Suspension and Expulsion  
 251 Students Experiencing Homelessness, Foster  
 Care and Other Educational Instability  
 810 Transportation  
 All present voted yes.

**Health Plan**

**Motion:** It was moved by Matthew Windsor, seconded by Lisa Beaver, to approve the OESD Health and Safety Plan. There are no updates currently. All present voted yes.

**Personnel**

**Motion:** It was moved by Lisa Beaver, seconded by Marlene Lang, to approve the request from an employee to maintain enrollment for her children at the OESD (Ms. Taylor Palmer). All present voted yes.

**Personnel**

**Motion:** It was moved by Matthew Windsor, seconded by Lisa Beaver, to approve Mr. Witmer's additional days in increments of (5) five days at his daily rate needed to complete all the additional class/student events. All present voted yes.

**Personnel**

**Motion:** It was moved by Lisa Beaver, seconded by Marlene Lang, to approve Mr. Splain's contract to be in effect July 1, 2023 – June 30, 2028. All present voted yes.

**Calendar**

**Motion:** It was moved by Lisa Beaver, seconded by Matthew Windsor, to approve 2023-2024 Tentative School Calendar. All present voted yes.

**Extra-Curricular**

**Motion:** It was moved by Lisa Beaver, second by Elizabeth Murphy, to approve the following individuals as Volunteers for the remainder of the 2022-2023 school year:  
 Barb Close – Girls Basketball  
 Ryan Neilsen – Baseball  
 Jolene Schuessler - Track  
 Pending all receipt of certifications, clearances, and all other necessary documentation. All present voted yes.

**Extra-Curricular**

**Motion:** It was moved by Lisa Beaver, seconded by Elizabeth Murphy, to approve Ms. Michelle McNett as assistant track coach for the 2022-2023 season. All present voted yes.

**Field Trips**

**Motion:** It was moved by Jolene Schuessler, seconded by Matthew Windsor, to approve the following field trips:

State Officer Fun Night 02/21/23, Cow Valley High School, Students: 9 FFA Students, Chaperones: Witmer, Transportation: District Van Requested

CTC Tour 02/22/2023, HS to CTC, Students: 45, Chaperones: Jackson, Prescott, V Graham, Magee, Transportation: Bus Requested

UPB Tour 03/02/2023, UPB Bradford, Students: HS 45, Chaperones: Jackson, Daniels, Transportation: Bus Requested

Tour of Batavia Forensic 03/06/23 (6am-2:30pm), Batavia Police Department, Students: 8 Students (11-12<sup>th</sup> Gr), Chaperones: Jessica Prescott, Transportation: District Van Requested

Challenger Learning Center March 2023, Allegany, NY, Students: 6<sup>th</sup> Grade (44), Chaperones: Reitler, Blauser, Para, Transportation: Bus Requested

Area Public Speaking Competition 03/31/23, Wellsboro High School  
Students: 9 FFA Students, Chaperones: Witmer, Transportation: District Van Requested

Alfred State AI Lab Day 04/13/23, Alfred State, Students: 8 Ag Ed Students, Chaperones: Witmer/Prescott, Transportation: District Van Requested

Northern Region Public Speaking Competition  
04/20/23, Penn Tech, Williamsport, PA, Students: 9 FFA Students, Chaperones: Witmer, Transportation: District Van Requested

Mark Perna (motivational speaker) 05/05/23  
(morning), Bradford Area HS Auditorium, possible  
tour of UPB, Students: 10<sup>th</sup> / 11<sup>th</sup> grade (as  
permitted per the presentation space) Chaperones:  
Jackson, LaBella, Transportation: Bus Requested

3<sup>rd</sup> Grade Field Trip 05/12/23, Rochester Museum  
and Science Center, Students: 32 Students,  
Chaperones: Brien, Hendershot, Nurse, Extra,  
Transportation: Bus Requested

All present voted yes.

### **Field Trips**

**Motion:** It was moved by Jolene Schuessler, and  
seconded by Matthew Windsor to approve Mrs.  
DeCorte and Mrs. Barrett to attend the state Music  
Festival held April 19-22, 2023 at Kalahari Resort  
and Conference center and

Mrs. Garthwatite and Mrs. Chase to attend the  
PreK Counts Grantee Meeting on March 8-9, 2023.  
All present voted yes.

### **Service Agreements**

**Motion:** It was moved by Lisa Beaver, seconded by  
Matthew Windsor, to approve the following service  
agreements:

Dual Enrollment with Penn Highlands Community  
College

Zito Business Technical Service

The Meadows Psych Center 2023-2025

All present voted yes

### **Service Agreement**

**Motion:** It was moved by Lisa Beaver, seconded by  
Matthew Windsor, to approve Full-Service Network  
to update phones in the district. All present voted  
yes.

### **Service Agreement**

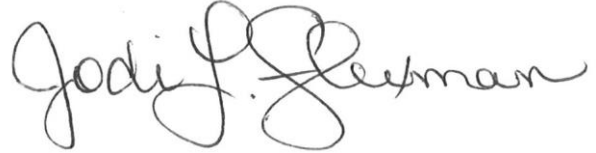
**Motion:** It was moved by Matthew Windsor,  
seconded by Lisa Beaver, to approve Dave with  
Trillium Scenic to provide sound system updates to  
the high school auditorium with a cost not to  
exceed \$12,000. All present voted yes.

### **Executive Session/ Adjournment**

**Motion:** It was moved by Jeannine Gray, seconded  
by Marlene Lang, to move into executive session at  
7:49 PM. All present voted yes.

The executive session ended at 8:30 pm. No additional action was taken.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jodi L. Flexman". The signature is written in black ink and is positioned above the printed name.

Jodi L. Flexman  
Business Manager/Board Secretary