

**PRELIMINARY BULLETIN
REGULAR MEETING OF THE OTTO-ELDRED SCHOOL BOARD
Otto-Eldred High School
Tuesday, January 9th, 2024 / 6:30 pm**



- I. Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Minutes**
- IV. Public Comment**
- V. Treasurer's Report**
- VI. Approval of Bill List**
- VII. Cafeteria Report**
- VIII. Schedule of Accounts**
- IX. Athletic Fund Report**
- X. Administrative Reports**
- XI. Old Business**

A. Policy Review

- 1. The following policy update is available for 1st Reading:
 - 200 Enrollment of Students
 - 202 Eligibility of Nonresident Students
 - 205 Students not of School Age
 - 217 Graduation
 - 254 Educational Opp for Military Children
 - 810 Transportation
- 2. The following policy updates are available for approval:
 - 815 Acceptable Use of Internet, Computers & Network Resources
 - 819 Suicide Awareness, Prevention & Response

XII. New Business

A. Agreements

- 1. The school board will be presented with a special graduation plan for a past student who would have graduated with the class of 2020.
- 2. The school board will be asked to approve the awarding of a diploma for a member of the class of 2020.
- 3. An updated MOU with the Otto Township Police Department is due for renewal. Mr. Splain recommends your approval.

B. Buffamante Whipple Buttafaro Audit Summary Report

- 1. BWB will present the 2022-2023 Audit Report at the meeting.
- 2. Mrs. Flexman will share current reserve fund balances for the board's review. Any transfers requiring board approval can be discussed.

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3. Mrs. Flexman and Mr. Splain will share a planning document that will specify uses and plans for reserve funds balances. The board's approval is requested.

C. Personnel

1. A MOU has been presented that will update the supplemental list and amounts for the 2024-2027 OEEA/OESD Collective Bargaining Agreement.
2. A MOU has been presented that will provide a retirement incentive prior to the expiration of the current CBA. The incentive will provide an expanded group of staff with an option to retire with healthcare based on leave days accumulated.
3. The following is a list of individuals recommended as substitutes, teachers, custodians, para-educators, and/or café aides for the 2023-2024 school year. As always, all approvals are pending receipt of certifications, clearances, and any other necessary documentation.
 - Homebound Instructor (5hrs/week): Stefanie Wolfe
 - Substitute Teacher: Kaylee Turk (Shinglehouse, PA)
 - Substitute Teacher, Sub Aide, Sub Café Worker: Chelsea Thomas (Eldred, PA)
 - Classroom Monitor: Andrea Falk, Robin Wilson
 - Substitute Aide: Donya Mealy

D. Supplemental

1. Miss Michelle McNett has submitted her resignation as an Assistant Track Coach, effective 01/03/2024. Mr. Splain recommends your approval.

E. Transportation

1. Mr. Splain recommends Mrs. Kristal Gross and Mr. Casey Schweikart as Van Drivers for the remainder of the 2023-2024 SY.

F. Conference

1. Mrs. Miller and Mrs. Farnelo request to attend the following conference. Mr. Splain recommends your approval.
 - PETE & C Conference
 - Date: Feb 4th-7th, 2024
 - Location: Hershey, PA

G. Field Trips

1. Mr. Splain recommends the approval of the following Field Trips:
 - DCNR PA Quiz Bowl
 - Date: 01/16/23
 - Location: Benezette Elk Visitor Center
 - Students: 8 (gifted)
 - Chaperones: Miller or Daniels
 - District Van Requested
 - District Mock Trial Competition

 - Date: 02/14/24
 - Location: McKean County Courthouse, Smethport
 - Students: 13
 - Chaperones: Daniels
 - Todd's Bus Requested