

**OFFICIAL MINUTES OF THE REGULAR MEETING OF THE
OTTO-ELDRED BOARD OF EDUCATION**

The regular meeting of the Otto-Eldred Board of Education was held in the Otto-Eldred High School Library, May 9, 2023, at 6:30 p.m. The meeting was called to order by Board President, Cynthia Murphy.

The meeting began with everyone present saying the Pledge of Allegiance.

PRESENT:

BOARD MEMBERS: Lance Baker, Lisa Beaver, Robert DeLong, Jeannine Gray, Marlene Lang, Cynthia Murphy, Jolene Schuessler,

ABSENT: Elizabeth Murphy, Matthew Windsor

ADMINISTRATION: Matthew D. Splain, Superintendent; Nicholas J. LaBella, High School Principal; Lindsay Burns, Director of Student Services/Special Education; Nicole Garthwaite, Elementary Principal; Jodi L. Flexman, Business Manager/Board Secretary

ABSENT: None

FACULTY/STAFF: Katie Jo Barrett

VISITORS: Cole Palmer, Nate Rodgers, Wanda Stebbins

REPORTERS: None

Minutes

Motion: It was moved by Lance Baker, seconded by Jolene Schuessler, to approve minutes of the regular meeting held on Wednesday, April 12, 2023. All present voted yes.

At this time, the board provided time for public comment. No public comment was given.

Treasurers Report

Motion: It was moved by Lance Baker, seconded by Lisa Beaver, to approve May 2023 Treasurers Report as presented. All present voted yes.

Bill List

Motion: It was moved by Lance Baker, seconded by Lisa Beaver, to approve the May 2023 Bill List as presented. All present voted yes.

Capital Bill List

Motion: It was moved by Lance Baker, seconded by Lisa Beaver, to approve the May 2023 Capital Bill List as presented. All present voted yes.

Cafeteria Report

Motion: It was moved by Lance Baker, seconded by Lisa Beaver, to approve May 2023 Cafeteria Report as presented. All present voted yes.

The Schedule of Accounts and Athletic Fund reports for May 2023 were presented to the Board for their information.

Mrs. Garthwaite relayed a few of the Great Happenings at OEES with the board.

Mrs. Burns reviewed the projected enrollments for 2023-2024

Mr. LaBella noted prom decorating will be going on this week, scholarships are underway, and the sports banquet is set for Saturday, May 20.

Mr. Splain stated that there is nothing specific related to the state budget to share. There was a school safety/mental health grant approved. Mrs. Krott is reviewing the CEP process for the district.

Policy Updates

Motion: It was moved by Jeannine Gray, seconded by Lisa Beaver, to approve the following policies for the final reading:

137 Home Education Programs

137.1 Extracurricular Participation by Home Education Students

137.2 Participation in Cocurricular Activities/Academic Courses by Home Ed students.

137.3 Participating in CTE programs by Home Ed Students.

All present voted yes.

Personnel

Motion: It was moved by Jeannine Gray, seconded by Lance Baker, that emergency certificate staff have made adequate progress towards completion of coursework and to approve the continuation of their current positions.

Erin Jackson – School Counselor (OEHS)

Amber Sudbrook – Learning Support (OEHS)

Jessica Clark – Life Skills Support (OEHS)

All present voted yes.

Personnel

Motion: It was moved by Jeannine Gray, seconded by Lance Baker, to approve Carol Stuck as a substitute cafeteria worker for the remainder of the 2022-2023 school year pending all receipts of clearances and all necessary documentation. All present voted yes.

Summer Employment

Motion: It was moved by Jeannine Gray, seconded by Marlene Lang, to approve the following individuals for Summer School Positions:
 Elem Teacher: Diane Gardner, Christine Yingling
 Subs: Teri Lucas, Kera Hendershot, Nicole Cochran
 Aides: Kristen Baker, Darian Richardson
 HS Teacher: Ricci Jeannerette
 PE/Health: Michelle McNett/JT Magro
 All present voted yes.

Repository Sale

Motion: It was moved by Jeannine Gray, seconded by Lance Baker to approve the following repository bids:

Eldred Borough; Map Number 07-003-304; Control Number; 5-010569; Address; 96 Main St: High Bidder - Eldred Borough – Bid Amount \$250.

Eldred Borough; Map Number 07-003-106; Control Number; 5-010579; Address; Main St: High Bidder - Eldred Borough – Bid Amount \$250.

Eldred Twp; Map Number 20-002-168; Control Number; 6-011245; Address; 19 Shelby Lane: High Bidder – Loris D. Bailey and Jeremy M. Prescott – Bid Amount \$2,300

Eldred Twp; Map Number 20-002-169; Control Number; 6-011597; Address; 29 Shelby Lane: High Bidder – Loris D. Bailey and Jeremy M. Prescott – Bid Amount \$5,200.

All in attendance voted yes.

CTC Operating Budget

Motion: It was moved by Lisa Beaver, seconded by Marlene Lang, to approve the CTC Operating Budget as presented. Roll call vote, 7 yes, 2 absent, motion carries.

IU9 Special Education Budget	Motion: It was moved by Lisa Beaver, seconded by Marlene Lang, to approve the IU9 Special Education budget as presented. Roll call vote, 7 yes, 2 absent, motion carries.
2023-2024 Preliminary General Fund Budget	Motion: It was moved by Jeannine Gray, seconded by Marlene Lang, to approve the 2023-2024 general fund preliminary budget with expenditures totaling \$12,772,774 less ½ time music position. All in attendance voted yes.
Tax Levies for 2023-2024	Motion: It was moved by Lisa Beaver, seconded by Lance Baker, to approve the tax levies as follows: 1% for Earned Income Tax and 1% for Realty Transfer Tax. All present voted yes.
Depositories	Motion: It was moved by Jeannine Gray, seconded by Lance Baker, to approve the use of Hamlin Bank and Trust Company of Eldred and PLIGIT as a depository for the school district accounts including the General, Payroll, Cafeteria, Athletic, and Activity Fund. All present voted yes.
Solicitor	Motion: It was moved by Jeannine Gray, seconded by Lance Baker, to appoint Mr. Chris Byham as the district solicitor for general counsel during the 2023-2024 school year at an hour rate of \$145 per hour. All present voted yes.
Solicitor	Motion: It was moved by Jeannine Gray, seconded by Lance Baker, to appoint Knox Law as our solicitor for special education and labor topics for the 2023-2024 school year at an hourly rate of \$220/hour. All present voted yes.
Local Auditors	Motion: It was moved by Lisa Beaver, seconded by Jeannine Gray, to approve the request for Buffamante Whipple Buttefaro as local auditors for the 2023-2024 fiscal year. All present voted yes.
Supplemental	Motion: It was moved by Lisa Beaver, seconded by Robert DeLong, to approve the following volunteer: Track and Field Event Worker – Jessica Clark All present voted yes.
Supplemental	Motion: It was moved by Lisa Beaver, seconded by

Robert DeLong, to approve the revised MOU regarding the Marching Band supplemental positions. All present voted yes.

Supplemental

Motion: It was moved by Lisa Beaver, seconded by Robert DeLong, to approve the following supplemental positions for the 23-24 SY:
 Color Guard Director – Wanda Stebbins
 Marching Band Director – Cole Palmer
 Marching Band Technician – Amber DeCorte
 Marching Band/Color Guard Volunteer – Donya Mealy, Mackenzie Wilcox, Tyler Dixson
 OE Beatz Director – Amber DeCorte
 Girl's Varsity Basketball Volunteer – Spryce York
 Volleyball Volunteers – Fawn Miller, Emily Smith
 pending all receipts of clearances and all necessary documentation. All present voted yes.

Graduation Senior List

Motion: It was moved by Jolene Schuessler, seconded by Lisa Beaver, to approve the to approve the attached list of seniors that are to graduate on June 2nd, 2023. All present voted yes.

Safe Schools

Motion: It was moved by Lisa Beaver, seconded by Marlene Lang, to approve the Bullying Prevention Form and activities for the 2023-2024 school year. All present voted yes.

Safe Schools

Motion: It was moved by Lisa Beaver, seconded by Marlene Lang, to approve the MOU between Otto-Eldred SD and the PA State Police. All present voted yes.

Service Agreements

Motion: It was moved by Lisa Beaver, seconded by Marlene Lang, to approve the following service agreements for the 2023-2024 school year:
 NPRC Dual Enrollment
 UPMC Cole providing Staff Medical Services
 UPMC Cole providing Student Medical Services
 UPMC Cole providing Athletic Training Services
 Penn Highlands Dual Enrollment
 TGC RAPPORT
 All present voted yes.

Field Trips

Motion: It was moved by Jeannine Gray, seconded by Lance Baker, to approve the following field trips:

Greenhouse Plant Trip: Ag Ed, Date: 05/16/2023, Location: Portville, Olean, Bradford, Students: 8, Chaperones: 2, Transportation: District Van Reserved

Senior Trip, Date: 05/30/2023, Location: Kalahari Resorts, Poconos, Students: 32, Chaperones: 6, Transportation: Reserved Todd's Bus

PA FFA State Convention, Date: 06/13/23 – 06/15/23, Location: Penn State, Students: 30, Chaperones: 3, Transportation: Reserved Todd's Bus & District Van

All present voted yes.

Buildings & Grounds

Motion: It was moved by Lisa Beaver, seconded by Jeannine Gray, to approve the parking lot resealing and repair quotes from Taylor and Armstrong. All present voted yes.

Amend Agenda

Motion: It was moved by Lance Baker, seconded by Lisa Beaver, to amend the agenda, and add an item. All present voted yes.

District Vehicle


Motion: It was moved by Lisa Beaver, seconded by Lance Baker, to approve the purchase of a district truck to replace the white truck. The cost will be \$54,500 or below. All present voted yes.

Adjourn

Motion: It was moved by Lance Baker, seconded by Lisa Beaver, to adjourn the meeting at 8:39 pm. All present voted yes.

An Executive Session was held directly after the regular meeting.

Respectfully submitted,



Jodi L. Flexman

Business Manager/Board Secretary