

**OFFICIAL MINUTES OF THE REGULAR MEETING OF THE  
OTTO-ELDRED BOARD OF EDUCATION**

The regular meeting of the Otto-Eldred Board of Education was held in the Otto-Eldred High School Library on Tuesday, November 15, 2022, at 6:32 p.m. The meeting was called to order by President, Cynthia Murphy.

The meeting began with everyone present saying the Pledge of Allegiance.

**PRESENT:**

**BOARD MEMBERS: Lance Baker, Lisa Beaver, Jeannine Gray, Robert Delong, Marlene Lang, Cynthia Murphy, Elizabeth Murphy, Matthew Windsor**

**ABSENT: Jolene Schuessler**

**ADMINISTRATION: Matthew D. Splain, Superintendent; Nicholas J. LaBella, High School Principal; Lindsay Burns, Director of Student Services/Special Education; Nicole Garthwaite, Elementary Principal; Jodi L. Flexman, Business Manager/Board Secretary**

**FACULTY/STAFF: Katie Barrett, Tammy Maxson, Brandon Witmer**

**VISITORS: Wanda Stebbins**

**REPORTERS: None**

**Minutes**

**Motion:** It was moved by Lance Baker, seconded by Lisa Beaver, to approve minutes of the regular meeting held on Tuesday, October 11, 2022. All present voted yes.

At this time the board provided time for public comment. No regular public comment was given.

**Treasurers Report**

**Motion:** It was moved by Lance Baker, seconded by Lisa Beaver, to approve the October 2022 treasurer's report as presented. All present voted yes.

**Bill List**

**Motion:** It was moved by Matthew Windsor, seconded by Lance Baker, to approve the November 2022 General Fund Bill Lists. All present voted yes.

**Capital Bill List**

**Motion:** It was moved by Matthew Windsor, seconded by Lance Baker, to approve the November 2022 Capital Fund Bill List as presented. All present voted yes.

**Cafeteria Report**

**Motion:** It was moved by Lance Baker, seconded by Elizabeth Murphy, to approve the October 2022 Cafeteria report as presented. All present voted yes.

**Jolene Schuessler arrived at 6:37**

The Schedule of Accounts and Athletic Fund reports for October 2022 were presented to the Board for their information.

Mr. Splain discussed recommendations from the CDC and Covid 19 vaccinations, and potential Pre-K Counts funding. He also relayed information on Merlyn Mind in the classrooms, Otto Regional Police Department, Act 172 Tax Rebates for First Responders, and building updates.

**Policy Updates**

**Motion:** It was moved by Matthew Windsor, seconded by Marlene Lang, to approve Policy 918: Title I Parent and Family Engagement. All present voted yes.

**Policy Updates**

**Motion:** It was moved by Matthew Windsor, seconded by Marlene Lang, to approve Policy 251: Homeless Students. All present voted yes.

**Policy Updates**

**Motion:** It was moved by Lisa Beaver, seconded by Lance Baker, to approve the OESD Comprehensive Plan and associated sub-plans. All present voted yes.

**School Board Agreement**

**Motion:** It was moved by Lisa Beaver, seconded by Matthew Windsor, to approve the School Board Agreement with Little Sprouts Child Care which will commence on November 16, 2022, through November 15, 2023. All present voted yes.

**Personnel**

**Motion:** It was moved by Matthew Windsor, seconded by Lisa Beaver, to approve the district contract with Mr. Michael Bodamer former Port Allegany Athletic Director, to assist OESD with AD duties for the remainder of the 2022-2023 school year. His hours will be up to 10 per week at \$20/hour rate for his services. All present voted

yes.

**Personnel**

**Motion:** It was moved by Matthew Windsor, seconded by Lisa Beaver, to approve the following substitute teachers:

Amy Bell, Alan Trotter (Pending all receipt of certifications, clearances, and all other necessary documentation). All present voted yes.

**Personnel**

**Motion:** It was moved by Matthew Windsor, seconded by Lisa Beaver, to approve the resignation of Mr. Triston Brown effective 10/21/22. All present voted yes.

**Volunteers**

**Motion:** It was moved by Matthew Windsor, seconded by Lance Baker, to approve the following volunteer coaches for the Trap team for the 2022-2023 school year:

Todd Barrett      Randy Sanderson  
 Jeff Bell            Stacey Grimes    Tim Whitney  
 Bruce Cauvel      Kristen Zona     Brandon Witmer  
 Bill Clayson       Dan Manning      Mathew Connors  
 Jeff Fessenden    Randy Ours, Sr.

Pending all receipt of certifications, clearances, and all other necessary documentation. All present voted yes, with the exception of Lisa Beaver, who abstained.

**Volunteers**

**Motion:** It was moved by Matthew Windsor, seconded by Lance Baker, to approve the following volunteer basketball coaches; Dylan Close, Jeannine Gray, Kera Hendershot, Reilly Raught, Lorinda Smith. Pending all receipt of certifications, clearances, and all other necessary documentation. All present voted yes, with the exception of Jeannine Gray, who abstained.

**Field Trips**

**Motion:** It was moved by Jeannine Gray, seconded by Matthew Windsor, to approve the following field trips:

Kindergarten Field Trip

Requested by: Mahar-Yoder/Splain, Location:  
 Chautauqua Safety Villages

Date: May 2023, 38 Students, 5 Adults

1<sup>st</sup> Grade Field Trip, Requested by: Gardner/Stuck,  
Location: Erie Zoo, Date: May 18, 2023, 35  
Students, 5 Adults,

Center for Organ Recovery & Education Requested  
by: Fawn Miller, Location: Pittsburgh, PA, Date:  
December 8, 2022, 30 Students, 2 Adults

Trans-Siberian Orchestra, Requested by: DeCorte/  
Barrett, Location: Buffalo, NY, Date: December 22,  
2022, 12:00 pm dismissal would be necessary,  
Coach Bus for Music Students  
& Families (40-52 individuals)

4<sup>th</sup> Grade Field Trip, Requested by: Kio/Schenfield,  
Location: Kinzua Bridge, Date: May 11, 2023, 26  
Students, 3 Adults

Mock Trial Competition, Requested by:  
Miller/Daniels, Location: McKean County  
Courthouse, Date: TBD, 20 Students, 2 Adults

Area Officer Dinner and Meeting, Requested by:  
Witmer, Location: Wellsboro High School, Date:  
December 7, 2022, 9 Students, 1 Adult

Handmade Arcade Holiday Festival  
Requested by: Witmer, Location: Pittsburgh, PA,  
Date: December 3, 2022, 8 Students, 2 Adults

All present voted yes.

### **District Purchase**

**Motion:** It was moved by Matthew Windsor,  
seconded by Jeannine Gray, to approve the  
replacement of wooden bleacher seating in the HS  
Gym. This is a Co-Star bid process. The estimated  
cost is \$67,500. All present voted yes.

### **No Tax Increase Above the Index**

**Motion:** It was moved by Matthew Windsor,  
seconded by Lance Baker, to approve the attached  
resolution for No Tax Increase Above the Index of  
6.4% for the 2023-2024 fiscal year. All present  
voted yes.

### **Building Use**

**Motion:** It was moved by Matthew Windsor,  
seconded by Marlene Lang, to approve the McKean

County Drug & Alcohol Services use of office space within our buildings. All present voted yes.

**Building Use**

**Motion:** It was moved by Matthew Windsor, seconded by Lisa Beaver, to reconsider the school zone designated along main street by the former O-E Preschool building. All present voted yes, except for Lance Baker who voted No.

**Bid Items**

**Motion:** It was moved by Matthew Windsor, seconded by Marlene Lang, to approve the following items be put to bid: HS Gym PA speakers, Metal Lathe, Table Saw(s), All present voted yes.

**Early Dismissal**

**Motion:** It was moved by Matthew Windsor, seconded by Lisa Beaver, to approve early dismissal times on November 23, 2022, and December 23, 2022. The elementary will dismiss at 12:45 and the high school will dismiss at 1:00. All present voted yes.

**Adjournment**

**Motion:** It was moved by Lance Baker, seconded by Lisa Beaver, to adjourn at 7:25 PM. All present voted yes.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jodi L. Flexman". The signature is written in black ink and is positioned above the printed name and title.

Jodi L. Flexman

Business Manager/Board Secretary