



**Otto-Eldred School District**  
143 R.L. Sweitzer Drive, Duke Center, PA 16729  
(814) 817-1380 opt. 3 Fax (814) 817-4050

Matthew D. Splain, Superintendent  
Jodi L. Flexman, Business Manager  
Lindsay A. Burns, Director of Pupil Services & Spec. Ed.

**Otto-Eldred Elementary School**  
5 N. Bennett St, Eldred, PA 16731  
(814) 817-1380 opt. 1  
Fax (814) 225-4917  
Nichole M. Garthwaite, Principal  
Kera D. Hendershot, School Counselor

**Otto-Eldred Junior Senior High School**  
143 R.L. Sweitzer Dr, Duke Center, PA 16729  
(814) 817-1380 opt. 2  
Fax (814) 817-4050  
Nicholas J. LaBella, Principal  
Erin M. Jackson, School Counselor

---

**- ANTICIPATED VACANCY NOTICE -**

**Position:** School Nurse (FT Hourly, LPN)

**Location:** Otto-Eldred Elementary School and High School

**Details:** Applicants must possess (minimally) a valid LPN License for Pennsylvania. Successful candidates are expected to provide care, support, and related nursing services to students and staff in the Elementary School and High School setting. Position works 7.5 hours/day for 185 days (Aug-June). Experience working in pediatrics preferred.

Work will be performed under the direction of the Certified School Nurse.

**Application Deadline:** May 17, 2024 by 3:00 pm

**Position Start Date:** August 2024

**Application packets should contain a General Application and copy of LPN or RN License. Application packets should be emailed to:**

Office of the Superintendent  
Attention: Mrs. Suzanne Strait  
143 R.L. Sweitzer Drive  
Duke Center, PA 16729  
sstrait@ottoeldred.org