

**PRELIMINARY BULLETIN
REGULAR MEETING OF THE OTTO-ELDRED SCHOOL BOARD
Otto-Eldred High School
Tuesday, September 12th, 2023 / 6:30 pm**



****An Executive Session was held at 6:00 pm to discuss a legal matter.**

I. Pledge of Allegiance

II. Roll Call

III. Approval of Minutes

IV. Public Comment

V. Treasurer's Report

VI. Approval of Bill List & Capital List

VII. Cafeteria Report

VIII. Schedule of Accounts

IX. Athletic Fund Report

X. Federal Programs

XI. Administrative Reports

XII. Old Business

A. Policy Updates

1. The following policies are available for second reading:
 - 006 Meetings
 - 216.1 Supplemental Discipline Records
 - 251 Students Experiencing Homelessness, Foster Care and Other

B. Memorandum of Understanding

1. A MOU has been developed with OEEA that clarifies CBA benefits for OESD staff that were involved with the transfer of entity process. The Board's negotiating team recommends your approval.
2. A MOU has been developed with OEEA that will provide flexibility with the Intervention position at OEES. Mr. Splain recommends your approval.
3. Mr. Splain will share updates and request approval of the Otto-Eldred Elementary School Wide Plan.

XIII. New Business

A. Personnel

1. Mrs. Sharon Nichols (Café Worker) has submitted her letter of resignation, effective September 6th, 2023. Mr. Splain recommends your approval.
2. Mrs. Burns recommends Mrs. Ann Kelley as the new Behavioral Specialist to serve students at our elementary school. Compensation will be based on the current Full-Time Hourly Staff Compensation Plan.
3. Mrs. Burns recommends Mrs. Zoey Higley as a Paraprofessional to replace the role vacated by Mrs. Kelley.

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4. Mrs. Burns recommends the following two individuals as Substitute Aides for the 2023-24 SY:
 - Jamie Spencer-Fisher, Krystal Brown
5. Mrs. Burns will provide an update on our high school Learning Support staff, with any necessary recommendations.
6. Mrs. Garthwaite recommends Mrs. Christine Yingling to fill the LTS Intervention position at the elementary school. Approval is based upon successful execution of the MOU with OEEA.
7. Mr. Splain recommends the continuation of temporary, part-time employment for Douglas Minard. Mr. Minard has been working with our technology department over the summer. A schedule of 6 hours per day at \$12/hour through December will be recommended.

B. Supplemental Positions

1. The following are recommended for open supplemental positions for the 2023-2024 school year:
 - Jr. High Volleyball Scorekeeper: Derrick Francis
 - Fall Strength Coach: JT Magro
 - Softball: Kristina Francis-Head Coach, Michelle McNett- Assistant Coach
 - Cross Country Event Worker: Michelle McNett
 - Track Assistant Coach: JT Magro
 - Ticket Takers: Wanda Stebbins, Tandy Kinner, Mike Kinner, Amy Jordan, Amy Coffman, Kirsten Perry
 - Mentor: Megan Sherwood for Jessica Clark

C. Volunteers

1. Mr. Splain recommends the approval of the following individuals as Volunteers for the 2023-2024 Sports Season:
 - Girls Basketball: Reilly Raught
 - Boys' Basketball: Dan Williams, Dylan Close
 - Cross Country: Jolene Schuessler

D. Volleyball – Pink Pumpkin Request

1. Mrs. Kristina Francis and Mr. Dan Drummond have requested approval to hold a Pink Pumpkin Volleyball Game on October 9th, 2023. All proceeds will be donated to the Pink Pumpkin Project.

E. NHS Induction Dinner

1. Mrs. Kayla Johnson has requested approval to hold the NHS Induction Ceremony on November 15th, 2023 at the Old Library Restaurant. Mr. Splain recommends your approval.

F. Agreements

1. Mr. Splain recommends the approval of the following service agreements:
 - Conrad Siegel 2023 ACA Employer Reporting for \$3500
 - 2023-2024 IU9 BCBA Agreement

G. Bid Item

1. Due to the extended timeframe involved with the purchase of a new truck, Mr. Splain recommends soliciting bids for the white Chevy truck and plow package. Mr. Splain will provide an update on the new truck at the September meeting.

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H. Field Trips

1. Mr. Splain recommends the approval of the following Field Trips:

- Music Major for a Day
 - Date: 09/20/23
 - Location: Indiana University of PA
 - Students: 4
 - Chaperones: 1 (Barrett)
 - Transportation: District Van Requested

- Area Forestry Wildlife
 - Date: 09/26/23
 - Location: PA Lumber Museum
 - Students: 8
 - Chaperones: 1 (Witmer)
 - Transportation: District Van Requested

- Fall McKean County Farm Bureau Dinner
 - Date: 09/26/23 (5-9 pm)
 - Location: PA Lumber Museum
 - Students: 8
 - Chaperones: 2 (Witmer, Gould)
 - Transportation: District Van Requested

- Envirothon
 - Date: 09/28/23
 - Location: Kinzua Bridge, State Park
 - Students: 15-20
 - Chaperones: 1 (Miller)
 - Transportation: Todd's Bus Requested

- 5th Grade Field Trip (Woodhick Day)
 - Date: 09/29/23
 - Location: PA Lumber Museum
 - Students: 28
 - Chaperones: 2 (Rosenswie, Perry)
 - Transportation: Todd's Bus Requested

- Gifted Field Trip
 - Date: 09/29/23
 - Location: Mansfield University
 - Students: 8
 - Chaperones: 1 (Daniels)
 - Transportation: District Van Requested

- Gifted Field Trip (UPB STEM Day)
 - Date: October (TBD)
 - Location: UPB
 - Students: 3+
 - Chaperones: 1 (Daniels)
 - Transportation: District Van Requested

- Fall Leadership Conference
 - Date: 10/03/23 (5:30 am – 5:30 pm)
 - Location: Altoona, PA
 - Students: 8
 - Chaperones: 1 (Witmer)
 - Transportation: District Van Requested

- Northern Region Leadership Conference
 - Date: 10/05/23 (2 – 11 pm)
 - Location: Montgomery High School
 - Students: 8
 - Chaperones: 1 (Witmer)
 - Transportation: District Van Requested

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- Gifted Field Trip (Elementary)
 - Date: 10/05/23
 - Location: Sinnemahoning State Park
 - Students: 5
 - Chaperones: 1 (Burkhouse)
 - Transportation: District Van Requested

- Manufacturing Day (Zippo/Case)
 - Date: 10/06/23
 - Location: Bradford, PA
 - Students: 20 (10th-12th gr)
 - Chaperones: 2+
 - Transportation: Todd's Bus Requested

- Fall Forestry Tour w/ DCNR
 - Date: 10/11/23
 - Location: Austin, PA
 - Students: 8
 - Chaperones: 1 (Witmer)
 - Transportation: District Van Requested

- Flight 93 National Memorial
 - Date: 10/18/23, 6 am – 6 pm
 - Location: Stoystown, PA
 - Students: 42
 - Chaperones: 3 (R Woodruff, A Woodruff, Lawton)
 - Transportation: Todd's Bus Requested

- Game Commission Elk Check Station
 - Date: 11/01/23
 - Location: Keystone Elk County Visitor Center, Benezette, PA
 - Students: 8
 - Chaperones: 1 (Witmer)
 - Transportation: District Van Requested

- Gifted Field Trip (UPB Art Exhibit)
 - Date: 11/03/23
 - Location: UPB
 - Students: 8
 - Chaperones: 1 (Daniels)
 - Transportation: District Van Requested

- Handmade Arcade Craft Show
 - Date: 12/02/23 (Saturday, 5 am-10 pm)
 - Location: Pittsburgh Convention Center
 - Students: 8
 - Chaperones: 2 (Witmer, Gould)
 - Transportation: District Van Requested

- Gifted Field Trip (Sr. High Quiz Bowl)
 - Date: 12/15/23
 - Location: Smethport IU9
 - Students: 8
 - Chaperones: 1 (Daniels)
 - Transportation: District Van Requested

- Farm Show & Mid-Winter Convention
 - Date: 01/08/24
 - Location: Harrisburg, PA
 - Students: 60
 - Chaperones: 6 (Witmer, Gould & TBD)
 - Transportation: District Van Requested (Coach Bus paid for w/ State Funding)

- Ag Mechanics Area CDF
 - Date: 01/25/24
 - Location: Cowanesque Valley High School

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- Students:8
- Chaperones: 1 (Witmer)
- Transportation: District Van Requested

- 4th Grade Field Trip
 - Date: 05/10/24 (rain date 05/16/24)
 - Location: Kinzua Bridge
 - Students:37
 - Chaperones: 4 (Kio, Schenfield, Nurse, Behavioral Specialist)
 - Transportation: Todd's Bus Requested

I. PSBA Elections

1. The School Board is asked to come to a consensus and select from the following slate of candidates:
 - **President Elect** (one-year term)
 - Allison Mathis, North Hills School District
 - **Vice President** (one-year term)
 - Sabrina Backer, Franklin Area School District
 - **PSBA Treasurer** (three-year term)
 - Karen Beck Pooley, Bethlehem Area School District
 - **Western Zone Representative** (three-year term)
 - Edward Brown, Upper Darby School District
 - **Section W3 Advisor** (two-year term)
 - Erik Meredith, East Allegheny School District
 - **PSBA Insurance Trust Trustee** (three-year term)
 - Marianne Neel
 - Michael Faccinetto
 - **Forum Steering Committee (ONLY SCHOOL BOARD SECRETARIES VOTE)**
(Choose up to three incumbents for a 2-year term)
 - Jennifer Davidson, Manheim Township School District
 - Betsy Gates, Dauphin County Technical School
 - Bethanne Zeigler, Shikellamy School District
 - Jaime Lynn Zimerofsky, Schuylkill Intermediate Unit 29