

**OFFICIAL MINUTES OF THE SPECIAL MEETING OF THE  
OTTO-ELDRED BOARD OF EDUCATION**

The regular meeting of the Otto-Eldred Board of Education was held in the Otto-Eldred High School Library on Tuesday, September 12, 2023, at 6:46 p.m. The meeting was called to order by Vice President, Jeannine Gray.

**PRESENT:**

**BOARD MEMBERS:** Lance Baker, Lisa Beaver, Robert DeLong, Jeanine Gray, Marlene Lang, Elizabeth Murphy, Jolene Schuessler

**ABSENT:** Cynthia Murphy, Matthew Windsor

**ADMINISTRATION:** Matthew D. Splain, Superintendent; Nicholas J. Labella, High School Principal; Lindsay Burns, Director of Student Services/Special Education; Nicole Garthwaite, Elementary Principal; Jodi L. Flexman, Business Manager/Board Secretary

**FACULTY/STAFF:** Katie Jo Barrett, Lauren Chase, Nicole Cochran, Karen Farmelo, Scott Flexman, Boyd Fitzsimmons, Karen Givan, Virgil Graham, Kera Hendershot, Kayla Johnson, Shannon Kio, Mary Mahar-Yoder, Tammy Maxson, Tammi Rouff, Tammy Schenfield, Melanie Splain, Jim Stuck, Amanda Tanner, Brandon Witmer

**VISITORS:** Tim Crandall, Wanda Stebbins

**REPORTERS:** None

**Minutes**

**Motion:** It was moved by Lance Baker, seconded by Marlene Lang, to approve the minutes of the regular scheduled meeting held on Tuesday, August 15, 2023. All present voted yes.

At this time the board provided time for public comment. No public comment was given.

**Treasurer's Report**

**Motion:** It was moved by Lance Baker, seconded by Lisa Beaver, to approve the August 2023 Treasurer report, as presented. All present voted yes.

**Bill List/Capital Bill List**

**Motion:** It was moved by Lisa Beaver, seconded by Lance Baker, to approve the General Fund Bill List and Capital Bill List for September 2023 as presented. All present voted yes.

**Cafeteria Report**

**Motion:** It was moved by Lisa Beaver, seconded by Lance Baker, to approve the August 2023 cafeteria report as presented. All present voted yes.

The schedule of accounts and athletic fund reports for August 2023 were presented for informational purposes.

**MOU**

**Motion:** It was moved by Lisa Beaver, seconded by Marlene Lang, to approve the MOU developed with OEEA that clarifies CBA benefits for OESD staff that were involved with the transfer of entity process with Seneca Highlands IU9. All present voted yes.

**MOU**

**Motion:** It was moved by Lisa Beaver, seconded by Marlene Lang, to approve the MOU developed with OEEA that will provide flexibility with the Intervention position at OEEs. All present voted yes.

**Add Agenda Item**

**Motion:** It was moved by Lisa Beaver, seconded by Marlene Lang, to add an item to the agenda. All present voted yes.

**Piers**

**Motion:** It was moved by Lisa Baker, seconded by Lance Baker, to approve the demolition and repair of the two piers at the front of the high school parking lot. This will be paid out of the capital account. The amount is to not exceed \$8,000. All present voted yes.

**Personnel**

**Motion:** It was moved by Lisa Beaver, seconded by Elizabeth Murphy, to approve the resignation of Mrs. Sharon Nichols (Cafeteria Worker) effective September 6, 2023. All present voted yes.

**Personnel**

**Motion:** It was moved by Lisa Beaver, seconded by Elizabeth Murphy, to approve Ann Kelley as the new Behavioral Specialist at the elementary school. Compensation will be based on the current Full-Time Hourly Staff Compensation Plan. She will begin this position on 9/13/23. All present voted yes.

**Personnel**

**Motion:** It was moved by Lisa Beaver, seconded by Marlene Lang, to approve Mrs. Zoey Higley, as a Paraprofessional to replace the role vacated by Mrs. Kelley for the 2023-2024 school year pending receipt of certifications, clearances, and any other necessary documentation. All present voted yes.

**Personnel**

**Motion:** It was moved by Lisa Beaver, seconded by Marlene Lang, to approve Ms. Jamie Spencer-Fisher, and Krystal Brown as Substitute Aides for the 2023-2024 school year pending receipt of certifications, clearances, and any other necessary documentation. All present voted yes.

**Personnel**

**Motion:** It was moved by Lisa Beaver, seconded by Elizabeth Murphy, to approve Christine Yingling to fill the LTS Intervention position at the elementary school. All present voted yes.

**Personnel**

**Motion:** It was moved by Marlene Lang, seconded by Lisa Beaver, to approve Mr. Douglas Minard to work temporarily part-time for 6 hours per day at \$12.00 per hour. All present voted yes.

**Supplemental**

**Motion:** It was moved by Lisa Beaver, seconded by Robert DeLong, to approve the following for supplemental positions:

Jr. High Volleyball Scorekeeper: Derrick Francis

Fall Strength Coach: JT Magro

Cross Country Event Worker: Michelle McNett

Track Assistant Coach: JT Magro

Ticket Takers: Wanda Stebbins, Tandy Kinner, Mike Kinner, Amy Jordan, Amy Coffman, Kirsten Perry

Mentor: Megan Sherwood for Jessica Clark

All present voted yes, with the exception of Marlene Lang who voted no.

The Softball Positions were tabled until the next meeting: Kristina Francis-Head Coach, Michelle McNett-Assistant Coach

**Volunteers**

**Motion:** It was moved by Lisa Beaver, seconded by Elizabeth Murphy, to approve the following individuals as volunteers for the 2023-2024 Sports Season:

Girls' Basketball – Reilly Raught

Boys' Basketball – Dan Williams, Dylan Close  
 Cross Country – Jolene Schuessler pending receipt of certifications, clearances, and any other necessary documentation. All present voted yes.

**Volunteers**

**Motion:** It was moved by Elizabeth Murphy, seconded by Lisa Beaver, to approve the Pink Pumpkin Volleyball game on October 9, 2023. All proceeds will be donated to the Pink Pumpkin Project. All present voted yes.

**NHS Dinner**

**Motion:** It was moved by Lisa Beaver, seconded by Lance Baker, to approve the NHS Induction Dinner to be held at the Old Library Restaurant on November 15, 2023. All present voted yes.

**Agreements**

**Motion:** It was moved by Lisa Beaver, seconded by Jolene Schuessler, to approve the following service agreements:  
 Conrad Siegel 2023 ACA Employer Reporting for \$3500  
 IU9 BCBA Agreement 2023-2024  
 All present voted yes.

**Bid Item**

**Motion:** It was moved by Lisa Beaver, seconded by Lance Baker, to approve the new bid for the purchase of a truck, not to exceed \$52,000. All present voted yes.

**Field Trips**

**Motion:** It was moved by Lisa Beaver, seconded by Robert DeLong, to approve the following field trips:

Music Major for a Day, Date: 09/20/23,  
 Location: Indiana University of PA, Students: 4  
 Chaperones: 1 (Barrett), Transportation: District Van Requested

Area Forestry Wildlife, Date: 09/26/23, Location:  
 PA Lumber Museum, Students: 8, Chaperones: 1  
 (Witmer), Transportation: District Van Requested

Fall McKean County Farm Bureau Dinner, Date:  
 09/26/23 (5-9 pm), Location: PA Lumber Museum,  
 Students: 8, Chaperones: 2 (Witmer, Gould),  
 Transportation: District Van Requested

Envirothon, Date: 09/28/23, Location: Kinzua Bridge, State Park, Students: 15-20, Chaperones: 1 (Miller), Transportation: Todd's Bus Requested

5<sup>th</sup> Grade Field Trip (Woodhick Day), Date: 09/29/23, Location: PA Lumber Museum, Students: 28, Chaperones: 2 (Rosenswie, Perry), Transportation: Todd's Bus Requested

Gifted Field Trip, Date: 09/29/23, Location: Mansfield University, Students: 8, Chaperones: 1 (Daniels), Transportation: District Van Requested

Gifted Field Trip (UPB STEM Day), Date: October (TBD), Location: UPB, Students: 3+, Chaperones: 1 (Daniels), Transportation: District Van Requested

Fall Leadership Conference, Date: 10/03/23 (5:30 am – 5:30 pm), Location: Altoona, PA, Students: 8 Chaperones: 1 (Witmer), Transportation: District Van Requested

Northern Region Leadership Conference, Date: 10/05/23 (2 – 11 pm), Location: Montgomery High School, Students: 8, Chaperones: 1 (Witmer), Transportation: District Van Requested

Gifted Field Trip (Elementary), Date: 10/05/23 , Location: Sinnemahoning State Park, Students: 5, Chaperones: 1 (Burkhause), Transportation: District Van Requested

Manufacturing Day (Zippo/Case), Date: 10/06/23, Location: Bradford, PA, Students: 20 (10<sup>th</sup>-12<sup>th</sup> gr), Chaperones: 2+, Transportation: Todd's Bus Requested

Fall Forestry Tour w/ DCNR, Date: 10/11/23, Location: Austin, PA, Students: 8, Chaperones: 1 (Witmer), Transportation: District Van Requested

Flight 93 National Memorial, Date: 10/18/23, 6 am – 6 pm, Location: Stoystown, PA, Students: 42 Chaperones: 3 (R Woodruff, A Woodruff, Lawton) Transportation: Todd's Bus Requested

Game Commission Elk Check Station, Date: 11/01/23, Location: Keystone Elk County Visitor Center, Benetzette, PA, Students: 8, Chaperones: 1 (Witmer), Transportation: District Van Requested

Gifted Field Trip (UPB Art Exhibit), Date: 11/03/23 Location: UPB, Students: 8, Chaperones: 1 (Daniels), Transportation: District Van Requested

Handmade Arcade Craft Show, Date: 12/02/23 (Saturday, 5 am-10 pm), Location: Pittsburgh Convention Center, Students:8, Chaperones: 2 (Witmer, Gould), Transportation: District Van Requested

Gifted Field Trip (Sr. High Quiz Bowl), Date: 12/15/23, Location: Smethport IU9, Students: 8, Chaperones: 1 (Daniels), Transportation: District Van Requested

Farm Show & Mid-Winter Convention, Date: 01/08/24, Location: Harrisburg, PA, Students:60 Chaperones: 6 (Witmer, Gould & TBD), Transportation: District Van Requested (Coach Bus paid for w/ State Funding)

Ag Mechanics Area CDF, Date: 01/25/24, Location: Cowanesque Valley High School, Students:8, Chaperones: 1 (Witmer), Transportation: District Van Requested

4<sup>th</sup> Grade Field Trip, Date: 05/10/24 (rain date 05/16/24), Location: Kinzua Bridge, Students:37 Chaperones: 4 (Kio, Schenfield, Nurse, Behavioral Specialist) Transportation: Todd's Bus Requested All present voted yes.

## **PSBA Elections**

**Motion:** It was moved by Lisa Beaver, seconded by Elizabeth Murphy, to approve the following selection of candidates for the positions specified:

**President-Elect** (one-year term)

Allison Mathis, North Hills School District

**Vice President** (one-year term)

Sabrina Backer, Franklin Area School District

**PSBA Treasurer** (three-year term)

Karen Beck Pooley, Bethlehem Area School District

**Western Zone Representative** (three-year term)

Edward Brown, Upper Darby School District

**Section W3 Advisor** (two-year term)

Erik Meredith, East Allegheny School District

**PSBA Insurance Trust Trustee** (three-year term)

Marianne Neel

Michael Faccinetto

**Forum Steering Committee (ONLY SCHOOL BOARD SECRETARIES VOTE)***(Choose up to three incumbents for a 2-year term)*

Jennifer Davidson, Manheim Township School District - Yes

Bethanne Zeigler, Shikellamy School District - Yes

Jaime Lynn Zimerofsky, Schuylkill Intermediate Unit 29 - Yes

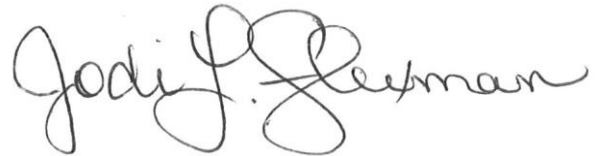
Betsy Gates, Dauphin County Technical School - No

All present voted yes, with the exception of Jolene Schuessler who abstained.

**Adjournment**

**Motion:** It was moved by Lance Baker, seconded by Lisa Beaver, to adjourn the regular meeting at 7:25. All present voted yes.

Respectfully submitted,



Jodi L. Flexman

Business Manager/Board Secretary